CONFIDENTIAL when details entered



APPRENTICE APPLICATION FORM

GUIDANCE

- Please complete all sections, giving us much relevant detail as you can. Please continue on a further sheet if necessary.
- Return your completed application form by the closing date

1. Personal Details

Title:	Surname:	First Names:
Nationality:		Do you require a work permit: Yes No to work in the UK tick one
Daytime Telephone Number:		Do you hold a current driving licence Yes Do No tick one
Address:		Mobile Telephone Number:
		e-mail :
Post Code:		

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2. Education

-

Name of School or College	Dates you attended	

3. Qualifications (detail only the highest qualification in each subject)

Subject	Qualification Gained	Year of Award

4. Training or Courses that you've Successfully Completed

Topic/Course Title	Qualification	Date Completed

5. Any Current Employments or after School Jobs

Dates Month/Year From To	Name & Address of Employer	Position and Responsibilities	Reason for Leaving

6. Why a career in Engineering?

Why do you want and Apprenticeship in Mechanical Engineering?

Why do you think you would make a good Apprentice?

7. Tell us about your Hobbies

What interests do you have / what do you like to do in your spare time?

8. Additional Information

Please give us any further information that you'd like us to consider in relation to your application:

9. References

Please list two references. Preferably a character reference and an employer reference. For example, a Guidance Teacher or someone you've done work for, in an employment or personal capacity.

Name: Job Title: Company: Address Tel: Name: Job Title:

Company: Address Tel:

10. Certification

I certify that the information on this form is correct to the best of my knowledge. I have read and understood the Calder Engineering GDPR Policy available on their website. I understand that a false statement or omission from my application may disqualify me from employment, or make me liable to disciplinary action at a later date if employment is gained.

Signature:

Date:

Please return your completed application form and any supporting documents by email to <u>hr@calderengineering.co.uk</u> or by post to:

Calder Engineering Ltd 16 Ormlie Industrial Estate Thurso Caithness KW14 7QU

Telephone: 01847 892122 Fax: 01847 892345 E-mail: hr@calderengineering.co.uk Website <u>www.calderengineering.co.uk</u>